



# Medical Laboratory Technician Program Letter of Recommendation

**Applicant Instructions:** Three references are required to complete your application. It is recommended that you consider requesting references from individuals who know you well and can comment on your suitability and preparation for a health care career and/or your academic preparation.

Name of Applicant: (Please Print)

\_\_\_\_\_  
(LAST) (FIRST) (MIDDLE) (MAIDEN)

**RELEASE:** Under the Family Education Rights and Privacy Act, enrolled students have the right to inspect their files upon request. In order to inform the person you have requested to write a letter of recommendation whether the letter will be held in confidence or if the letter will be open to your inspection, please check [✓] one of the following statements. Waiving your rights to see this letter of recommendation is not a requirement for admission.

- I hereby do waive my rights to access this letter of recommendation.
- or
- I hereby do not waive my rights to access this letter of recommendation.

\_\_\_\_\_  
(Date) (Applicants Signature) (Soc. Security Number)

Dear Evaluator:

The above named applicant is applying for admission to the to the Mid-Plains Community College Medical Laboratory Technician Program to pursue a course of study which will lead to certification as a Medical Laboratory Technician. The program seeks individuals who have the potential for success in a rigorous education program and possess the personal attributes required to become a competent laboratory professional. Please provide reference information regarding this candidate's academic traits and/or work habits on this evaluation form. Please feel free to provide any additional narrative comments that may be of help in determining the success of this applicant in the Medical Laboratory Technician program on letterhead and provide comments about the applicants strengths, weaknesses, developing maturity, problem-solving ability, originality, unique skills, cultural sensitivity, attributes, or future potential. Your candid evaluation of the applicant will be of significant value and is appreciated.. After completing the evaluation, please seal it in the enclosed self-addressed envelope the applicant has provided and return it to the address on the envelope. Your time and cooperation is very much appreciated.

1. How long have you known the applicant? \_\_\_\_\_
2. In what capacity have you been associated with this applicant? \_\_\_\_\_

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3. How well do you know the applicant?  Very well  Somewhat  Not very well
4. How comfortable would you be with this applicant performing laboratory tests on you or a loved one:
  - Very Comfortable
  - Somewhat Comfortable
  - Somewhat Uncomfortable
  - Very Uncomfortable
  - Don't Know

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5. For each of the following characteristics, please assign a value of 1 - 5 with 5 representing the most favorable value.

- |                                      |                       |   |                       |   |                       |   |                       |   |                       |   |                       |                   |
|--------------------------------------|-----------------------|---|-----------------------|---|-----------------------|---|-----------------------|---|-----------------------|---|-----------------------|-------------------|
| Dependability/Punctuality            | <input type="radio"/> | 1 | <input type="radio"/> | 2 | <input type="radio"/> | 3 | <input type="radio"/> | 4 | <input type="radio"/> | 5 | <input type="radio"/> | No basis to judge |
| Maintain a Clean and Neat Appearance | <input type="radio"/> | 1 | <input type="radio"/> | 2 | <input type="radio"/> | 3 | <input type="radio"/> | 4 | <input type="radio"/> | 5 | <input type="radio"/> | No basis to judge |
| Leadership Ability                   | <input type="radio"/> | 1 | <input type="radio"/> | 2 | <input type="radio"/> | 3 | <input type="radio"/> | 4 | <input type="radio"/> | 5 | <input type="radio"/> | No basis to judge |
| Intellectual Ability                 | <input type="radio"/> | 1 | <input type="radio"/> | 2 | <input type="radio"/> | 3 | <input type="radio"/> | 4 | <input type="radio"/> | 5 | <input type="radio"/> | No basis to judge |
| Initiative                           | <input type="radio"/> | 1 | <input type="radio"/> | 2 | <input type="radio"/> | 3 | <input type="radio"/> | 4 | <input type="radio"/> | 5 | <input type="radio"/> | No basis to judge |
| Manual Dexterity                     | <input type="radio"/> | 1 | <input type="radio"/> | 2 | <input type="radio"/> | 3 | <input type="radio"/> | 4 | <input type="radio"/> | 5 | <input type="radio"/> | No basis to judge |
| Acceptance of Constructive Criticism | <input type="radio"/> | 1 | <input type="radio"/> | 2 | <input type="radio"/> | 3 | <input type="radio"/> | 4 | <input type="radio"/> | 5 | <input type="radio"/> | No basis to judge |
| Acceptance of Responsibility         | <input type="radio"/> | 1 | <input type="radio"/> | 2 | <input type="radio"/> | 3 | <input type="radio"/> | 4 | <input type="radio"/> | 5 | <input type="radio"/> | No basis to judge |
| Emotional Maturity                   | <input type="radio"/> | 1 | <input type="radio"/> | 2 | <input type="radio"/> | 3 | <input type="radio"/> | 4 | <input type="radio"/> | 5 | <input type="radio"/> | No basis to judge |
| Honesty and Integrity                | <input type="radio"/> | 1 | <input type="radio"/> | 2 | <input type="radio"/> | 3 | <input type="radio"/> | 4 | <input type="radio"/> | 5 | <input type="radio"/> | No basis to judge |
| Receptive to Change                  | <input type="radio"/> | 1 | <input type="radio"/> | 2 | <input type="radio"/> | 3 | <input type="radio"/> | 4 | <input type="radio"/> | 5 | <input type="radio"/> | No basis to judge |
| Ability to Work As a Team Player     | <input type="radio"/> | 1 | <input type="radio"/> | 2 | <input type="radio"/> | 3 | <input type="radio"/> | 4 | <input type="radio"/> | 5 | <input type="radio"/> | No basis to judge |
| Ability to Work Under Pressure       | <input type="radio"/> | 1 | <input type="radio"/> | 2 | <input type="radio"/> | 3 | <input type="radio"/> | 4 | <input type="radio"/> | 5 | <input type="radio"/> | No basis to judge |
| Communication Skills (written)       | <input type="radio"/> | 1 | <input type="radio"/> | 2 | <input type="radio"/> | 3 | <input type="radio"/> | 4 | <input type="radio"/> | 5 | <input type="radio"/> | No basis to judge |
| Communication Skills (oral)          | <input type="radio"/> | 1 | <input type="radio"/> | 2 | <input type="radio"/> | 3 | <input type="radio"/> | 4 | <input type="radio"/> | 5 | <input type="radio"/> | No basis to judge |
| Decision Making Skills               | <input type="radio"/> | 1 | <input type="radio"/> | 2 | <input type="radio"/> | 3 | <input type="radio"/> | 4 | <input type="radio"/> | 5 | <input type="radio"/> | No basis to judge |
| Attention to detail                  | <input type="radio"/> | 1 | <input type="radio"/> | 2 | <input type="radio"/> | 3 | <input type="radio"/> | 4 | <input type="radio"/> | 5 | <input type="radio"/> | No basis to judge |
| Computer Skills                      | <input type="radio"/> | 1 | <input type="radio"/> | 2 | <input type="radio"/> | 3 | <input type="radio"/> | 4 | <input type="radio"/> | 5 | <input type="radio"/> | No basis to judge |

*(Please type or print)*

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*(Printed Name)* *(Date)* *(Signature)*

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*(Mailing Address)* *(Phone)*

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*(Institution/Company)* *Position)*

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Return to: Medical Laboratory Technician Program  
Mid-Plains Community College  
1101 Halligan Drive  
North Platte, NE 69101